



**Minutes of Committee #4
Recycling, Computerization, Buildings & Intergovernmental Services
Tuesday, August 4, 2009 8:00 A.M.**

Meeting called to order at 8:00 AM

Present: Donald Baker, Mike Dahlby, Glen Zwiefelhofer, John Liddell, Renee Yohnk, Lynne Bauer.

Item #1: Discuss status of Normacycle contract issues including equipment repairs, no phone service, bin complaints and tonnage reports with possible recommendations to the Council.

Motion by Dahlby/Baker, all present voting aye, to direct staff to work with City Attorney to determine if monthly payments to Recycling Contractor can be withheld until satisfactory completion of duties outlined in contract and, if possible, recommend that the Council take action accordingly. Motion passed

Item #2: Discuss cooperating with Chippewa County for IT functions such as online/list serve for agendas and minutes with possible recommendations to the Council.

a) Motion by Dahlby/Baker, all present voting aye, to direct staff to identify software that would allow the City to automate administration of e-mail notifications relating to public meetings. Motion passed.

b) Motion by Dahlby/Baker, all present voting aye, to direct the City IT Committee to make recommendations to Committee #4 as to what specific IT functions could be contracted through the County or other service provider. Motion passed.

Item #3: Discuss roof inspections for City owned buildings with possible recommendations to the Council.

Motion by Dahlby/Baker, all present voting aye, to direct staff to compile a roof inventory and a roof maintenance plan for city buildings. Motion passed.

Item #4: Discuss AED's and which buildings should have these units with possible recommendations to the Council.

Motion by Dahlby/Baker, all present voting aye, to direct staff to formulate a recommendation for a City AED Program. Motion passed.

Item #5: Adjournment

Motion by Baker/Dahlby, all present voting aye, to adjourn at 9:26 AM. Motion passed.

Minutes submitted by,
Donald Baker, Chair